

September 11, 2014
6:30 p.m.

FINANCE SUB COMMITTEE OF THE NEW BEDFORD SCHOOL COMMITTEE

PRESENT: Mr. Nobrega, Dr. Finnerty, Mr. Oliveira, Mr. Amaral

ATTENDANCE: Dr. Durkin, Patrick Murphy, Jason DeFalco, Diane Sullivan

- Discussion of Financial Report- Salary spend down report was reviewed and all is in order for this time of year.
- Waiver of Fees for Facilities- Report reviewed and accepted. Discussion about asking Superintendent Durkin to talk with Athletic Director Thomas Tarpey about reviewing procedures for staff that reserve fields for camps.
- Transfer of Expenses Report- A more detailed report was provided that described the typical activity for this time of year. Discussion about whether an updated policy was needed to provide School Committee oversight of this activity. This can happen as MASC helps to update all of the School Committee policies during the year. It was also discussed that MUNIS workflow does provide checks and balances on transfers being done and approved. In addition, there is a standard format that is required when principals request a transfer.
- Administrative Cost Agreement Document Review- A draft update of the Administrative or Allocation Cost Agreement was presented to the subcommittee and discussed. Mr. Oliveira described his view of the updated document as being very positive. Mr. Murphy described the most important change was in the new reporting process. The City would provide regular, detailed, and transparent reports that go into estimating actual healthcare and pension costs incurred by school employees. It was understood that the effort to make calculations based on actual costs did begin last year and so the net difference in any future calculations would be minimal. The next step is for the subcommittee to approve the document and bring it to the School Committee at a future meeting.
- Capital Needs Assessment Update- The subcommittee was informed that the City's CNA prioritization process would be more inclusive and requests a deeper level of School Committee input. The City will identify a sum of capital funds and request the School Committee to provide a process to approve the capital projects that are prioritized. It was agreed that members of the finance and facilities subcommittee would be the most logical place to provide oversight of this process. In the past, the City has used capital dollars to provide technology upgrades. The school department may want to consider something similar.

- The Facilities Director has inventoried the deferred maintenance capital needs for the district. This report can be made available. The Technology Director has the ability to do a similar plan if requested.
- A motion was made by Mr. Nobrega and seconded by Dr. Finnerty, to adjourn the meeting at 7:10PM.

Respectfully Submitted:



Mr. R. Patrick Murphy
Business Manager